



# Rent Payment Options

## 1. Pay online: Best Option

**Sign up for your own private, secure, online payment portal.**

You can log in each month and initiate a payment or simply set up a recurring payment. You can cancel at any time as you are in control. You save the gas & postage and you're never late!

- **Follow this link to our website, or copy this link into your browser and sign up!: <http://cpmteam.com/residents/pay-online/>**

## 2. Mail or drop your check off at our office:

The old way still works **if you mail the check early enough for us to receive it on time** or drop it off. But why waste the postage or gas? Plus, checks are not acceptable if you are late.

- **Heads up! There will be a convenience fee for the handling time associated with paper checks beginning 01/01/2016. Why not break that habit now?**

## 3.Cash Payment:

We don't accept cash at our office or at our apartment communities; but, **we do have a new way for you to pay in cash called PayNearMe**. This allows you to pay your rent in cash at 7-Elevens almost anywhere and get the payment posted immediately to your tenant ledger. There is a small fee for this convenience.

- ***Please see page 2 of this document for more information***

## 4. Credit Card Payment:

That's right!... you can pay by credit card if you need to. There is a convenience fee associated and we don't encourage it as a rule but it can prevent you from being late and it's certainly cheaper than a late charge when it's needed.

- **To access this option, you must first sign up to pay online--see above "1. Pay online"**
- ***Please see page 3 of this document for more information***



# Pay-Near-Me

Safely pay rent using cash  
with the Pay-Near-Me system

**Chamberlain Property Management and our partner Appfolio,  
make it possible to pay your rent with cash.**

**Using Electronic Cash Payments at the nearest 7-Eleven or ACE Cash Express,  
you can save time and be confident that your rent has been paid.**

- ✓ To pay with cash, contact your Property Manager and request a cash “PaySlip” for either 7-Eleven or ACE Cash Express. Then simply follow the instructions on the PaySlip.
- ✓ There is \$3.99 processing fee for each Electronic Cash Payment.
- ✓ There is a \$1,500 limit per payment, but you can make multiple payments if needed.

## Security



Appfolio Electronic Cash Payments using the PayNearMe network is the most reliable and secure cash payment option. Rest assured your rent will be paid, recorded, and on time.

## Simplicity



Make your rent payment at 7-Eleven or ACE Cash Express near you. No more traveling out of the way to our offices.

## Peace of Mind



You will receive a confirmation receipt, and your property manager will get instant notification of payment.

To find a payment location near you,  
visit [www.paynearme.com/locations](http://www.paynearme.com/locations)



# Safely pay rent with Credit Card

**Chamberlain Property Management and our partner Appfolio,  
make it possible to quickly and securely  
pay your rent with Credit Card.**

We don't encourage paying with credit card as a rule since it could be an unwise financial decision, but it can prevent you from being late and it's certainly cheaper than a late charge when it's needed.

## **To use this service:**

- 1) Sign up for online payments by following this link to our website:  
➤ <http://cpmteam.com/residents/pay-online/>
- 2) By doing this you create your own private, secure tenant portal.
- 3) From your tenant portal you will find the option to pay via credit card.

## **There is a fee for this service!:**

### **Fees are based on the total rent for the property.**

The fee is 2.99%\* \*\* of the total rent for the property, not based on payment amount at time of transaction. If rent is \$2000 for unit, fee is \$59.80\*\* per payment, even if you pay \$500 of the \$2000 or if you pay \$2000 of the \$2000.

\*Note Fees subject to change

\*\*Chamberlain Property Management does not set nor collect these fees, fees are collected by Appfolio, Inc.

\*\*\*The maximum single credit card transaction amount has been increased from \$3,000 to 2x rent, up to \$10,000.